

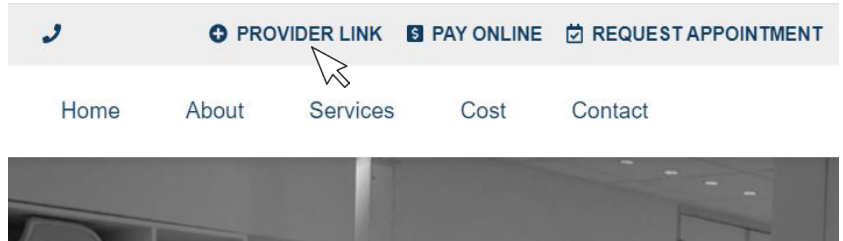


Step
1

GETTING STARTED

Click [Provider Link](#) on our website.

Here you will see links for the user guide & option to request access if you do not already have an account.



Step
2

ACCESSING PROVIDER LINK

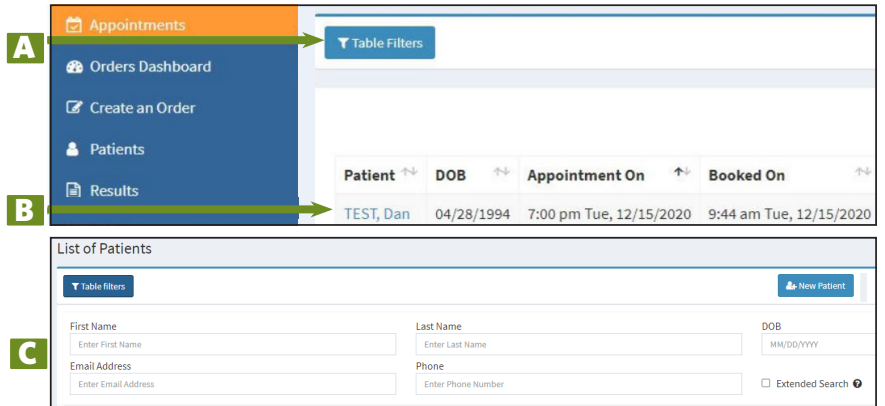
If you already have an account, enter your email and password to log-in.



Step
3

PATIENT SEARCH

- A) Use filters to find patients
- B) Select a current patient by clicking the name in the table below.
- C) Find/Select a patient you have not previously seen by selecting the Extended Search option.

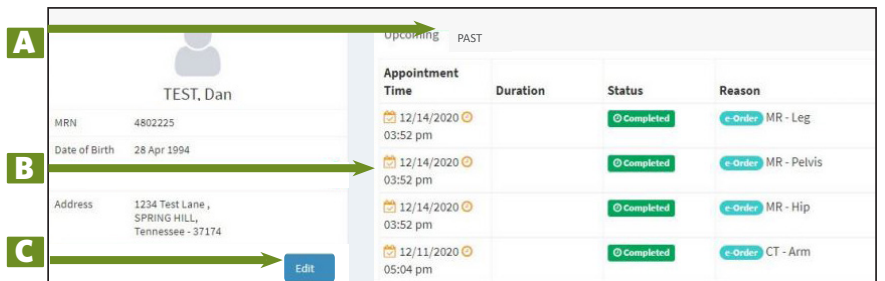


Step
4

APPOINTMENTS

From the patient profile you can:

- A) View past appointments
- B) View upcoming appointments
- C) Update demographics



Step 5

ORDERS DASHBOARD

- A) Use filters to find patients
- B) Click green tabs to view results of study
- C) View pending studies (gray tabs)
- D) Click patient name for appointment details

Order Dashboard

Orders Pending Signature | AUC Consult Needed | Pre Authorization Requests | View Results and Images

Table filters

Show 10 Entries

Patient Name	DOB	Email Address	Phone	Exam Name	Order	Appointment	Results
TEST, DAN	04/28/1994	test@fakeemail.com	123-456-7890	XR CHEST PA LAT 2 VIEWS T1046	Completed	Completed	Check x-ray, 2 views - CXR2V
TEST, DAN	04/28/1994	test@fakeemail.com	123-456-7890	XR FOOT 2 VIEWS T3620	Completed	Scheduled	Pending
ADAM, Test	07/13/1982	adray@olarad.com	615-289-7397	FOOT AND ANKLE 3 OR MORE VIEWS T3630 T3610	Completed	Pending	Pending
TEST, Victoria							

Study Actions: Edit Unscheduled Orders View Order Detail Self-Schedule (coming soon!) Cancel Order

Step 6

CREATE AN ORDER

- A) Select provider
- B) Search/Select patient
- C) Select Reason for Exam
- D) Complete order details (top to bottom)
- E) Upload clinical documents
- F) Add additional procedures
- G) Submit Order

Create an Order

Referring Provider:

Patient Search: Enter First Name Enter Last Name DOB (MM/DD/YYYY)

ICD: start typing description or icd

Type of Test: Select

Body Part: Select One

Priority: Routine

Authorization Status: Please select

Clinical Notes: If applicable to this exam, please add laterality here (Right, Left, Bilateral)

Clinical Attachments:

This is a transcribed order on behalf of the referring provider

Step 7

RESULTS

- A) Search & Filter
- B) Export tools
- C) Adjust visible columns
- D) View report
- E) View images

Results

Table filters

Accession #	Referring Provider	Patient	DOB	Exam Name	Appt. Date	Results
1414027	TEST, MRP	TEST, Dan	04/28/1994	Chest x-ray, 2 views - CXR2V	12/15/2020	
340274	TEST, MRP	TEST, Dan	04/28/1994	MAGNETIC RESONANCE (EG, PROTON) ...	12/14/2020	
08340273	TEST, MRP	TEST, Dan	04/28/1994	MAGNETIC RESONANCE (EG, PROTON) ...	12/14/2020	

- From the results window you can:
- F) Download a PDF of the report
 - G) Print

Result

Patient: TEST, Dan
DOB: 04/28/1994

Procedure: Chest x-ray, 2 views - CXR2V | Age: 26 | Gender: Male | Date of Service: 12/15/2020

RESULTS IMAGE VIEWER

- Link Options
- Localizer Lines
- Annotation ROI
- All-in-one Tool
- Toggle Tool
- Cine & Stack
- Reset Display Parameters
- Measurement Tool
- Cobb Angle
- Image Orientation
- Zoom
- Online Help
- Viewer Options
- Pan
- Print Reports
- Save Series
- Text & Annotations
- Window Options
- Edit Annotation